

MINUTES

Visit The County Board Meeting

September 24, 2025

4:00 p.m. to 6:00 p.m.

(Virtual)

Attendees

Rebecca Mackenzie
Mikki Arends (Chair)
Christal Agostino (Vice Chair)
Sam Grosso (Councillor) – left meeting at 5:15pm
Geoff Burman (Treasurer)
Micheline Kuepfer (Board Secretary)
Karen Orme
Janna Smith
Sarah Fox (Executive Director)

Absentees

Sherry Karlo
Charles McKee
Ogwari Brant

1. Call to Order

The meeting was called to order at 4:05 p.m. by the current Chair (Rebecca Mackenzie).

2. Confirmation of Agenda

Motion to approve the September 24, 2025 Agenda.

Moved by Geoff Burnman
Seconded by Sam Grosso

For: All Against: 0 Abstained: 0 CARRIED

3. Executive Election

Mikki Arends (Chair)
Christal Agostino (Vice Chair)
Geoff Burman (Treasurer)
Micheline Kuepfer (Board Secretary)

Moved by Rebecca Mackenzie
Seconded by Sam Grosso

Rebecca Mackenzie hands-over chairing the meeting to Mikki Arends

4. Approval of previous Meeting Minutes

Motion to approve the June 10, 2025 Board Meeting Minutes.

Moved by Rebecca
Seconded by Geoff

For: All Against: 0 Abstained: 0 CARRIED

5. Board Chair Report

- Sarah to add the draft Municipal Relationship Agreement to Google drive and send link for Board feedback prior to the Oct. 14th meeting scheduled with the municipality

6. Treasurer Report

ACTION ITEM(S):

- **Rebecca to share a template to identify examples where spending requires board approval**

6. Governance Report

- Committee Update
 - Governance Committee: Mikki Arends, Christal Agostino and Rebecca Mackenzie

ACTION ITEM(S):

- **Sarah Fox to create a Calendar of Committee Events**
- **Sarah Fox to create a Nominations Committee**
- **Sarah Fox to add these items to the Agenda for next meeting**
- New Board Member Term Length
 - Karen Orme, Janna Smith, Micheline Kuepfer and Geoff Burman committed to 3-year terms
- Governance Training Resources
 - Sarah Fox to schedule Governance training session for all board members in 2026.
- Ex-officio board members
 - Decision to not include ex-officio members at this time
- 2026 Board Meeting Schedule

ACTION ITEM(S):

- **Sarah to send out calendar invites for 2026 Board Meetings to be held 2nd Wednesday of the month with AGM moved to November**

8. Executive Director Report

- Sarah to send out a meeting invite for October 6, 4-4:30pm for Website Migration Contract

ACTION ITEM(S):

- **Sarah Fox to create a communication to stakeholders re: Whereabouts**
- **Sarah Fox to create speaking notes for board members regarding website migration**
- Visitor Experience Survey
- Indigenous Content & DEI
 - Motion to increase the Community Partnership Fund allocation for 2026 from**
 - **from \$26,137.45 up to \$37,000 so more community members can participate**
 - Moved by Rebecca Mackenzie
 - Seconded by Mikki Arends

For: All Against: 0 Abstained: 0 CARRIED

9. Other Business

9. In Camera Session

The meeting moved to an in camera session at 5:20pm.

10. Meeting Adjourned

Motion to adjourn meeting at 5:34pm.

Moved by Janna Smith

Seconded by Rebecca Mackenzie