

MINUTES

Visit The County Board Meeting

December 4, 2025

4:00 p.m. to 6:00 p.m.

(In-Person – Decanter PEC)

Attendees

Mikki Arends (Chair)
Christal Agostino (Vice Chair)
Geoff Burman (Treasurer)
Rebecca Mackenzie
Sam Grosso (Councillor)
Micheline Kuepfer (Secretary)
Charles McKee - Virtual
Karen Orme
Janna Smith
Sarah Fox (Executive Director)

Absentees

Sherry Karlo
Ogwari Brant

1. Call to Order

The meeting was called to order at 4:05 p.m. by the Chair (Mikki Arends).

2. Confirmation of Agenda

Motion to approve the December 4, 2025 Agenda.

Moved by Rebecca Mackenzie
Seconded by Christal Agostino

For: All Against: 0 Abstained: 0 CARRIED

3. Approval of previous Meeting Minutes

Motion to approve the September 24, 2025 Minutes.

Moved by Geoff Burman
Seconded by Janna Smith

For: All Against: 0 Abstained: 0 CARRIED

4. Board Chair Report

Mikki Arends mentions she will discuss items as they are brought up by the Executive Director (Sarah Fox)

5. Treasurer Report

- November 14 Statements

ACTION ITEM(S):

- **Look into investing in GIC's sooner rather than waiting until June**
- **Add a line item: Legal & Trade Marking**

Motion to accepted financials as presented.

Moved by Rebecca Mackenzie
Seconded by Micheline Kuepfer

For: All Against: 0 Abstained: 0 CARRIED

6. Governance Report

- Vice Chair Christal Agostino gave an update on Governance
 - o Organizing general governance training for all board members

7. For Approval:

- a) Best Practices for Board Comms & Engagement
- b) Decision Matrix

Motion to approve.

Moved by Geoff Burman

Seconded by Janna Smith

For: All Against: 0 Abstained: 0 CARRIED

8. Executive Director Report

- a. Executive Director Report – New Format
 - Board members are in favour of the new format

For Discussion & Approval:

- b. 2025 Activity Plan Progress Report
- c. Strategic Plan
 - Board agreed to the Draft 2026 Strategic Plan being shared via email for review and comments via a Google Doc and would then be brought to the January meeting for approval.
- d. 2026 Board Schedule – Include Governance Training, Strategic Planning Day & Marketing Plan Review

ACTION ITEM(S):

- **Sarah Fox to discuss with the Four Seasons Economic Development Group a potential partnership to conduct the resident sentiment survey.**
- **Sarah Fox to provide a prioritization of goals.**

9. Other Business

No other business brought up at this time.

Charlie McKee left the meeting at 5:35pm

Rebecca Mackenzie left the meeting at 6:01pm

10. Meeting Adjourned

The meeting adjourned at 6:10pm.

Motion to adjourn meeting

Moved by Christal Agostino

Seconded by Sam Grosso

For: All

Against: 0

Abstained: 0

CARRIED