

## MINUTES

### Visit The County Board Meeting

**December 4, 2025**

**4:00 p.m. to 6:00 p.m.**

**(In-Person – Decanter PEC)**

### Attendees

Mikki Arends (Chair)  
Christal Agostino (Vice Chair)  
Geoff Burman (Treasurer)  
Rebecca Mackenzie  
Sam Grosso (Councillor)  
Micheline Kuepfer (Secretary)  
Charles McKee - Virtual  
Karen Orme  
Janna Smith  
Sarah Fox (Executive Director)

### Absentees

Sherry Karlo  
Ogwari Brant

### 1. Call to Order

The meeting was called to order at 4:05 p.m. by the Chair (Mikki Arrends).

### 2. Confirmation of Agenda

#### **Motion to approve the December 4, 2025 Agenda.**

Moved by Rebecca Mackenzie  
Seconded by Christal Agostino

**For: All      Against: 0      Abstained: 0      CARRIED**

### **3. Approval of previous Meeting Minutes**

**Motion to approve the September 24, 2025 Minutes.**

Moved by Geoff Burman  
Seconded by Janna Smith

**For: All      Against: 0      Abstained: 0      CARRIED**

### **4. Board Chair Report**

Mikki Arends mentions she will discuss items as they are brought up by the Executive Director (Sarah Fox)

### **5. Treasurer Report**

- November 14 Statements

#### **ACTION ITEM(S):**

- **Look into investing in GIC's sooner rather than waiting until June**
- **Add a line item: Legal & Trade Marking**

**Motion to accepted financials as presented.**

Moved by Rebecca Mackenzie  
Seconded by Micheline Kuepfer

**For: All      Against: 0      Abstained: 0      CARRIED**

## **6. Governance Report**

- Vice Chair Christal Agostino gave an update on Governance
  - Organizing general governance training for all board members

## **7. For Approval:**

- a) Best Practices for Board Comms & Engagement
- b) Decision Matrix

### **Motion to approve.**

Moved by Geoff Burman

Seconded by Janna Smith

**For: All      Against: 0      Abstained: 0      CARRIED**

## **8. Executive Director Report**

- a. Executive Director Report – New Format
  - Board members are in favour of the new format

### For Discussion & Approval:

- b. 2025 Activity Plan Progress Report
- c. Strategic Plan
  - Board agreed to the Draft 2026 Strategic Plan being shared via email for review and comments via a Google Doc and would then be brought to the January meeting for approval.
- d. 2026 Board Schedule – Include Governance Training, Strategic Planning Day & Marketing Plan Review

### **ACTION ITEM(S):**

- **Sarah Fox to discuss with the Four Seasons Economic Development Group a potential partnership to conduct the resident sentiment survey.**
- **Sarah Fox to provide a prioritization of goals.**

## **9. Other Business**

No other business brought up at this time.

Charlie McKee left the meeting at 5:35pm

Rebecca Mackenzie left the meeting at 6:01pm

## **10. Meeting Adjourned**

The meeting adjourned at 6:10pm.

### **Motion to adjourn meeting**

Moved by Christal Agostino

Seconded by Sam Grosso

**For: All**

**Against: 0**

**Abstained: 0**

**CARRIED**